

ATHLETIC ASSOCIATION OF IRELAND



LICENCE APPLICATION FORM

19 Northwood Court
Northwood Business Campus
Santry
Dublin 9
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AAI athletes may compete only in events which has been sanctioned by the Athletic Association of Ireland

Please ensure all aspects are completed before sumitting to AAI

Details of Applicant for all Categories

Name of Organising Body: _____

Date of Event _____ Start Time _____ Venue _____

Postal Address to which the Licence should be sent:

Telephone: _____ Email Address: _____

Fee attached:

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Name of Affiliated Club _____

Athletics Ireland Affiliated Club Secretary _____ Date _____

(Not required in the case of Licence No. 4)

Guarantee:

On behalf of the Organising Body, I guarantee that the event will be organised and conducted in accordance with the Rules of the Athletics Association of Ireland and the International Association of Athletic Federations.

Signed _____ Date _____
Organising Committee Authorised Signatory

Number of AAI registered members on Committee _____

Number of persons on Committee _____

Telephone _____ Mobile _____

Email Address _____

Designated AAI member Name: _____

This application has been sanctioned by the _____ County Board

Signed _____ Hon. Sec. _____ Date _____

Course Measurer Name _____ Certificate No. _____

Phone no. _____

Reasonable costs associated with Race measurement and designated person are the responsibility of the organising body. Course measurement is **valid for 5 years** unless the route is changed.



Please return completed application form and appropriate fee to:

Competition Dept., AAI Office, 19 Northwood Court, Northwood Business Campus, Santry, Dublin 9

AAI Office use only:

Licence Number:

Date Received _____

Date Permit Issued _____

Fee paid _____

Licence Application Form Under AAI/IAAF Rules

Type of Permit required:

An Insurance Policy or letter of intent from Insurer/Broker indemnifying the AAI will be required when submitting all applications with **exception of AAI registered Clubs.**

Athletes must be 18 years of age to compete in events of 10,000m and over.

The recommended age groups for juveniles are:

Up to U11 – 1 mile: 12 – 13 2k: 14-15 3k: 16 – 18 5k.

1 AAI Club Licence (Affiliated Clubs) Fee: €50.00

All applications must be made through the County Board and forwarded to the Chair of Competition with the appropriate fee.

This applies to events only & exclusively to benefit club

**2. Charitable / Organisation Licence
(Proceeds exclusively Benefiting a recognised charity)**

Fees: € 100 - up to 1000

Applications must be made through a local club in the area of the event, and then approved by the County Board.

Evidence of Insurance required with this application

**3. Commercial Licence.
(Individual Group or organisation not affiliated to a club or charity as in category 1 or 2 above)**

Fee: € 500.00.

Applications must be made through a local club in the area of the event, then approved by the County Board

Name of Organiser: _____

Name of Charity: _____

Charity Number: _____

4. International Licence International Licence covers events that include athletes from outside the jurisdiction affiliated to the IAAF.

Fee: € 500.00

Applications must be made **directly** to the County Board.

Indicate type of Event plus full details of event/promotion if applicable i.e. Juvenile / Senior etc. additional to the main event:

Road: _____
(Refer to Rule No's 5, 6 & 9 for Road)

Cross Country: _____

Race Walking: _____

Track & Field: _____

(1) AAI Club Licence

1. No athletic event shall be held under IAAF rules as published in the edition for the time being current of the IAAF handbook unless sanctioned by the Athletic Association of Ireland.
2. AAI athletes may **only** compete in events which have been sanctioned by the Athletic Association of Ireland.
3. **All events where number of entrants is in excess of 1000 must be insured separately.**
4. **In the event of Property Damage there will be an excess of €500.**
5. All Road Races must be measured by an Athletics Ireland certified Road Course Measurer in advance of application. (List attached)
6. Multiple road race distances within the one event are required to submit course measurement certificate for each distance.
7. All advertisements, entry forms, programmes or other printed matter issued in connection with the event shall incorporate either: [a] Under AAI Rules: [b] Sanctioned by AAI: [c] Approved by AAI.
8. **Organisers must ensure that a medical plan is in place for all events.**
9. The programme for a Track & Field meeting must include at minimum - Three **(3)** distinct race distances and two **(2)** field events or vice versa.
10. Athletes must be 18 years of age to compete in events of 10,000m and over. The recommended age groups for juveniles are: Up to U11 – 1 mile: 12 – 13 2k: 14-15 3k: 16 – 18 5k.
11. Results should be made available on request to AAI.
12. Ensure that the rules of IAAF are complied with and will as far as possible be resident in the area of the event.

(4) International Licence

All above rules in addition to;

1. The organisers must in the first instance obtain the approval of the County Board with jurisdiction in the area where event will take place.
2. The name of all foreign entrants must be notified to the AAI prior to the event. No athlete not in good standing with his/her National Federation or under suspension by the IAAF can be invited or allowed to participate.
3. The organisers may not engage the services of Agents not approved to represent athletes by the athletes Federation.
4. The organisers must at their own expense, provide facilities to enable persons appointed to collect, within IAAF rules, samples for the purpose of dope control.
5. **The organisers must indemnify the AAI against all losses or claims arising out of any aspects of the event and show proof of such insurance. A copy of the Organising Bodies Insurance Policy must be submitted indemnifying the AAI.**
6. A full set of accounts including all income and expenditure must be forwarded within 30 days of the event to the Chair of Finance, Athletics Ireland