



Chair of the Coaching & Development Committee

TERM

The term of office for the Chair of Coaching & Development shall be two (2) years, commencing at the conclusion of the Congress meeting at which their election is made or appointment is effective, and expiring at the commencement of the next Election Congress meeting, unless he/she resigns, is removed, ceases to be eligible, or ceases to act as a Board Member for any other reason.

The Chair of Coaching & Development is an elected member of the Board of Athletics Ireland as a representative of one of the principle committees of the organisation.

INDUCTION AND LETTER OF APPOINTMENT

Within two months of each Election Congress, the Chief Executive Officer shall arrange for each Board member to undergo an induction. This process will include familiarising all Board members with their roles, duties and responsibilities, the Rules and Regulations, the Athletics Ireland Strategic Plan and budget, and the current issues.

Following the induction, all Board members will be required to sign a written agreement with Athletics Ireland recording their agreement to actively undertake their duties, to act in the best interests of Athletics Ireland and to comply with all Rules and Regulations, together with such other administrative details as are relevant or necessary.

ROLE

The role of the Board is to govern the sport of athletics on the island of Ireland, as set out in the Constitution. Each Board member must seek to fulfil that role by carrying out the duties and responsibilities, including the primary responsibilities summarised below. In all cases, the Board member must consider the interests of athletics and Athletics Ireland as a whole throughout the island of Ireland and must ensure that Athletics Ireland acts in accordance with the Constitution and Rules and Regulations, and the Code of Conduct.

PRIMARY RESPONSIBILITIES

- To attend and actively participate in all Board Meetings;
- To attend and Chair all Coaching & Development Committee meetings;
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- To work in collaboration with relevant AAI staff to draft and approve a Coaching and Development yearly plan;
- To oversee and report to the Board on the implementation of the plan and objectives;
- To work in collaboration with relevant AAI staff to oversee the development of coaching & development policies and strategies;
- To monitor trends and to make recommendations on coaching and development activity;
- To be available as required at the request of the Chair of Selection Panel to serve as a Selector for major championships;

- To liaise with the Director of Coaching & Development, the Director of High Performance and the CEO as necessary;
- To perform any other tasks as required by the Board of Athletics Ireland

KEY RELATIONSHIPS AND INTERFACES

- Director of Coaching & Development
- Coaching & Development Committee members
- Coaching Staff of Athletics Ireland
- Director of High Performance
- President
- Board
- CEO

EXPENSES

Board Members receive a mileage rate of 50 cents per mile for all business-related travel.

COMMITMENTS

- 8-10 in person Board meetings per year generally held in the AI offices.
- 6-8 in person Coaching & Development meetings per year generally held in the AI offices.
- In addition, material review pre/post meetings
- Email consultation between in person meetings
- Attendance at competitions and coaching events