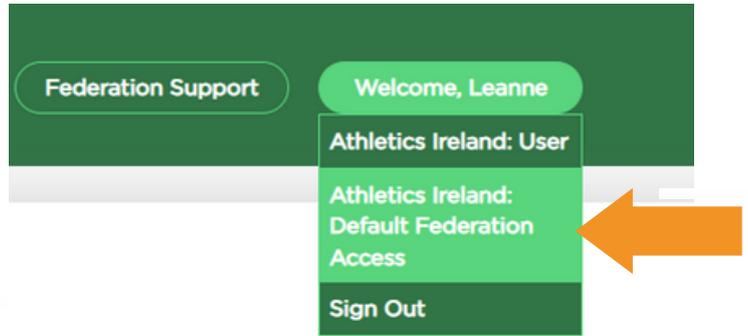


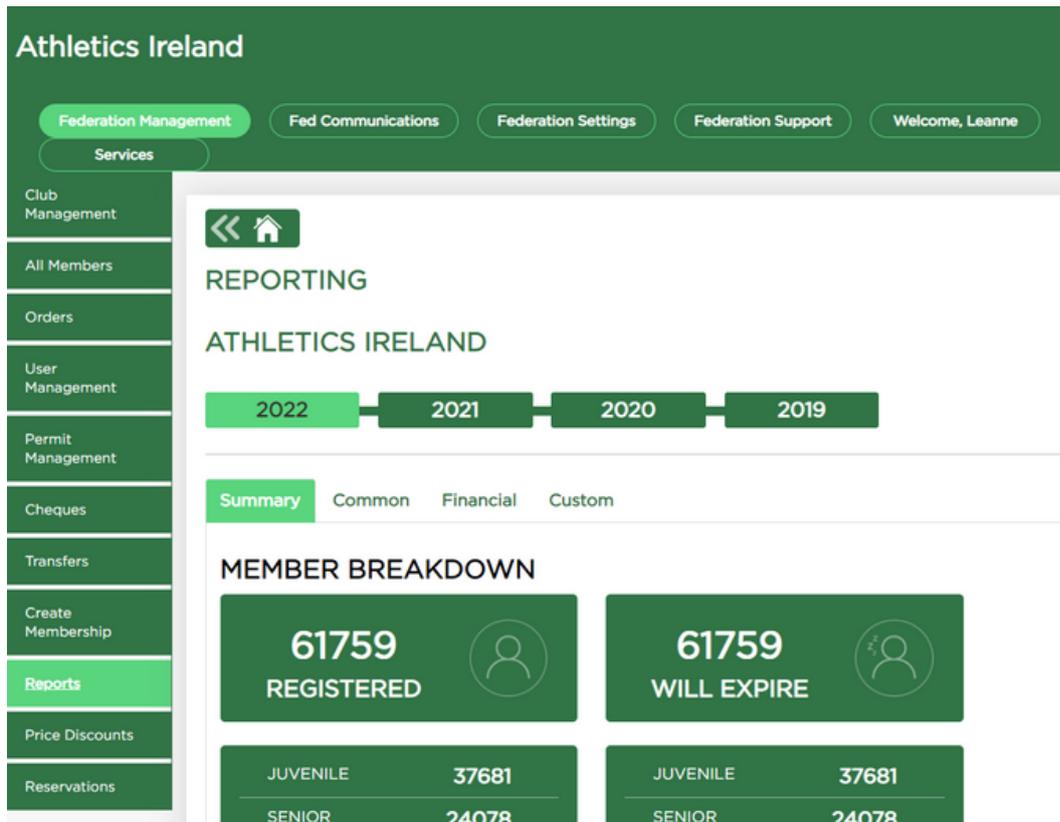
How to Access Reports

1 Log into Athletics Ireland membership system [HERE](#)

2 Scroll over where it says Welcome NAME and select **Club User**



3 On the left hand side there is a reports tab. You can pull down all your reports from here after clicking on the year you would like to view.



A screenshot of the Athletics Ireland Reports page. The top navigation bar includes 'Federation Management', 'Fed Communications', 'Federation Settings', 'Federation Support', and 'Welcome, Leanne'. Below this is a 'Services' dropdown menu. On the left, a sidebar contains various management options, with 'Reports' highlighted in green and an orange arrow pointing to it. The main content area is titled 'REPORTING' and 'ATHLETICS IRELAND'. It features a year selector with '2022' selected. Below the year selector are tabs for 'Summary', 'Common', 'Financial', and 'Custom'. The 'MEMBER BREAKDOWN' section displays two large green boxes: '61759 REGISTERED' and '61759 WILL EXPIRE'. Below these are two smaller boxes showing 'JUVENILE' and 'SENIOR' counts for both categories.

Category	Count
JUVENILE	37681
SENIOR	24078