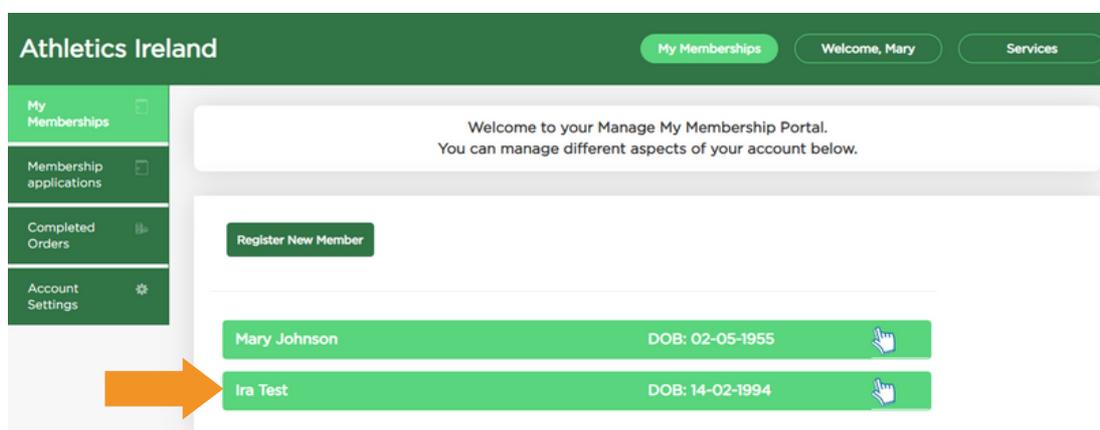


## Membership Renewal

**1** Log in to your Athletics Ireland account by visiting [membership.athleticsireland.ie](https://membership.athleticsireland.ie)

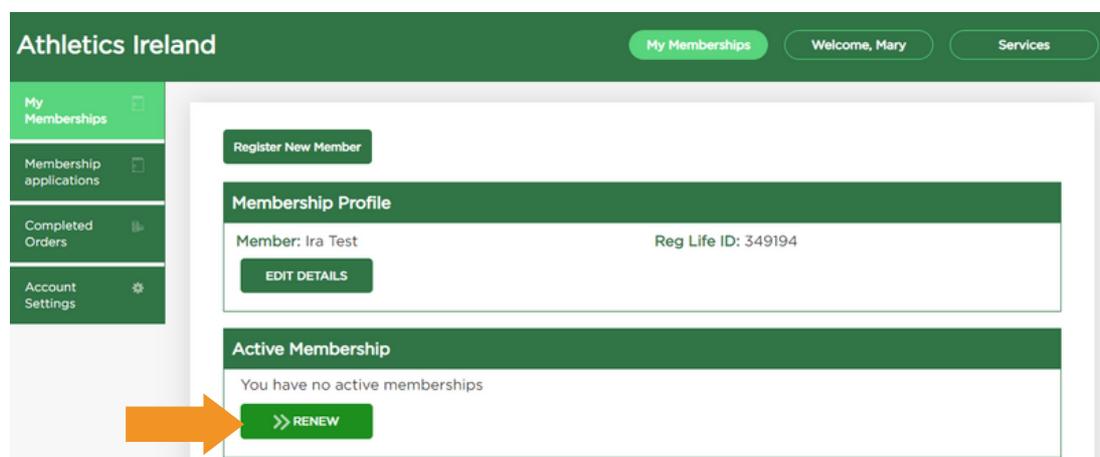
**2** Select the membership profile you wish to renew.



The screenshot shows the 'Manage My Membership Portal' for Mary Johnson. The page has a green header with 'Athletics Ireland', 'My Memberships', 'Welcome, Mary', and 'Services'. A left sidebar contains 'My Memberships', 'Membership applications', 'Completed Orders', and 'Account Settings'. The main content area has a 'Register New Member' button and a list of membership profiles. An orange arrow points to the profile for 'Ira Test' with a 'DOB: 14-02-1994'.

Member Name	DOB	Action
Mary Johnson	02-05-1955	[Hand icon]
Ira Test	14-02-1994	[Hand icon]

**3** Select **Renew** in the Active Membership section



The screenshot shows the 'Active Membership' section for the 'Ira Test' profile. The page has a green header with 'Athletics Ireland', 'My Memberships', 'Welcome, Mary', and 'Services'. A left sidebar contains 'My Memberships', 'Membership applications', 'Completed Orders', and 'Account Settings'. The main content area has a 'Register New Member' button, a 'Membership Profile' section for 'Ira Test' with 'Reg Life ID: 349194' and an 'EDIT DETAILS' button, and an 'Active Membership' section with the text 'You have no active memberships' and a '>> RENEW' button. An orange arrow points to the 'RENEW' button.

Member: Ira Test      Reg Life ID: 349194

EDIT DETAILS

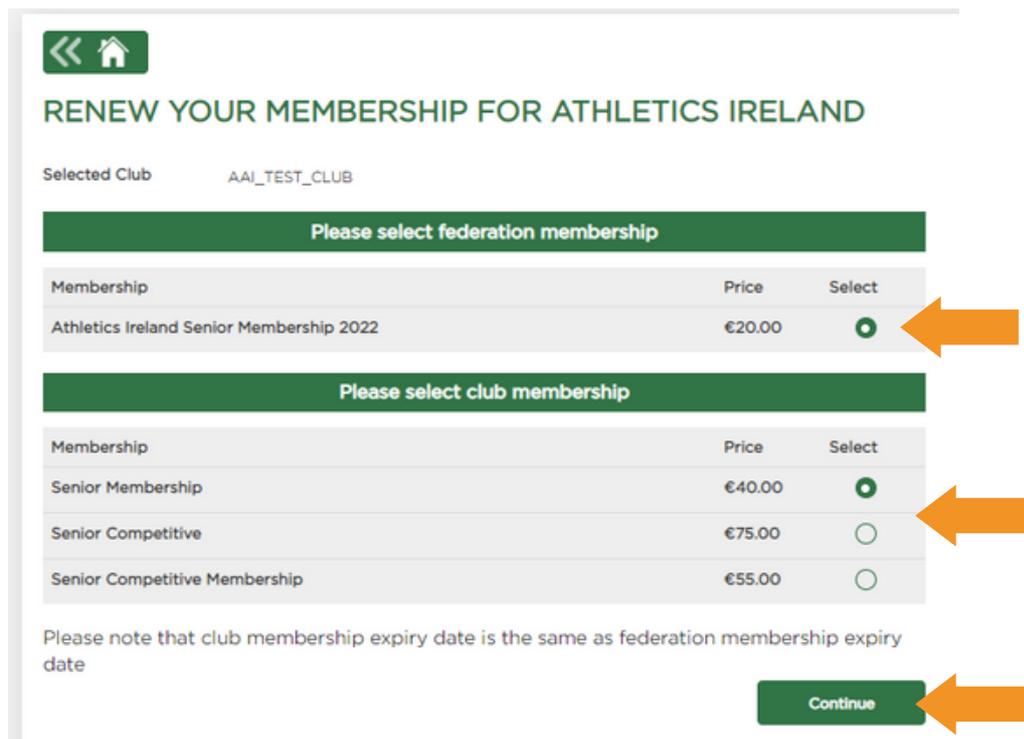
Active Membership

You have no active memberships

>> RENEW

# Membership Renewal

- 4** Select one option from both the Federation and Club Membership options and click **Continue**.



Selected Club    AAI\_TEST\_CLUB

**Please select federation membership**

Membership	Price	Select
Athletics Ireland Senior Membership 2022	€20.00	<input checked="" type="radio"/>

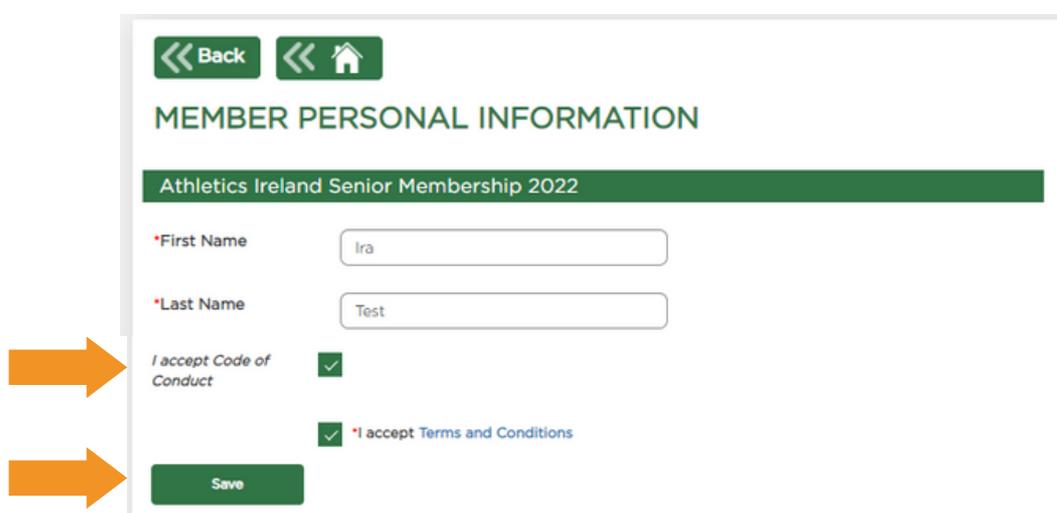
**Please select club membership**

Membership	Price	Select
Senior Membership	€40.00	<input checked="" type="radio"/>
Senior Competitive	€75.00	<input type="radio"/>
Senior Competitive Membership	€55.00	<input type="radio"/>

Please note that club membership expiry date is the same as federation membership expiry date

**Continue**

- 5** Confirm/Update your personal details. Accept the Code of Conduct, Terms and Conditions and click **Save**.



**MEMBER PERSONAL INFORMATION**

Athletics Ireland Senior Membership 2022

\*First Name   

\*Last Name   

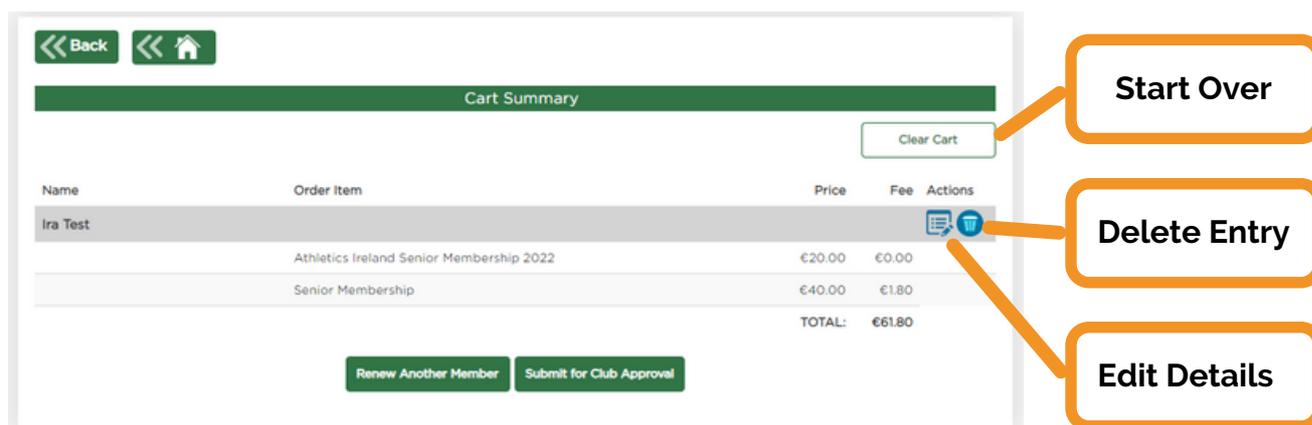
I accept Code of Conduct   

\*I accept Terms and Conditions

**Save**

## Membership Renewal

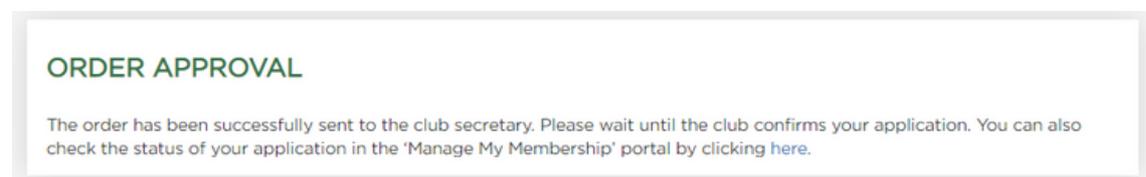
- 6 After all the required information is added for the renewal is confirmed, there is an option to add another member or submit for club approval.



The screenshot shows a 'Cart Summary' page with a table of items. Callouts point to the 'Clear Cart' button, the 'Actions' column (containing edit and delete icons), and the 'Renew Another Member' button.

Name	Order Item	Price	Fee	Actions
Ira Test	Athletics Ireland Senior Membership 2022	€20.00	€0.00	[Edit] [Delete]
	Senior Membership	€40.00	€1.80	
		<b>TOTAL:</b>	<b>€61.80</b>	

- 7 A note will appear on screen to let you know that the renewal application has been sent to the club secretary.



**ORDER APPROVAL**

The order has been successfully sent to the club secretary. Please wait until the club confirms your application. You can also check the status of your application in the 'Manage My Membership' portal by clicking [here](#).

- 8 The application can be tracked in the **Membership Application** section of your account.



The screenshot shows the 'Athletics Ireland' account dashboard with a sidebar menu and a main content area displaying a table of applications.

Date	Order ID	Federation	Club	Applicants	Status	Actions
27/10/2022	2325280794	Athletics Ireland	AAL_TEST_CLUB	Ira Test (28)	Waiting Approval Club	

Please note, renewals may not require Club Approval and will bring you straight to the payment stage. Once paid your membership will appear in the My Memberships section of your account.