User Help Sheet
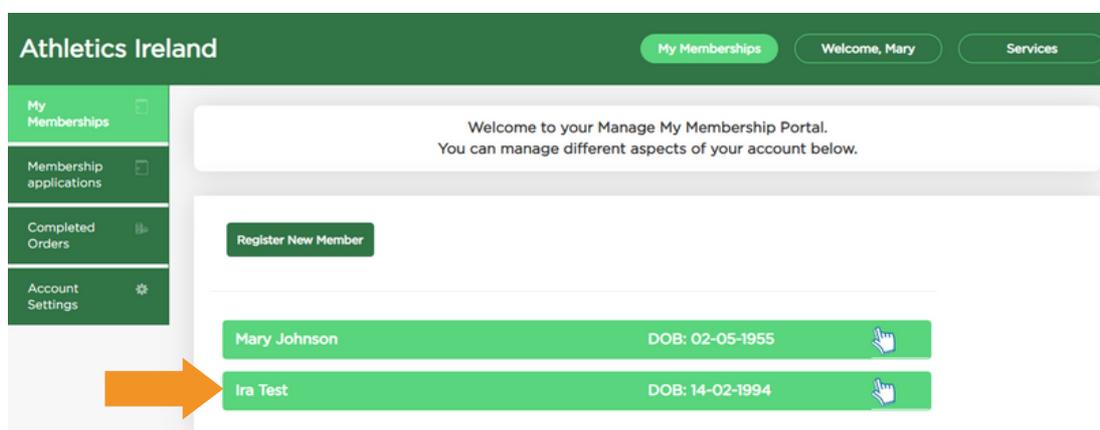
Membership Renewal

1 Log in to your Athletics Ireland account by visiting membership.athleticsireland.ie

2 Select the membership profile you wish to renew.

3 Select **Renew** in the Active Membership section
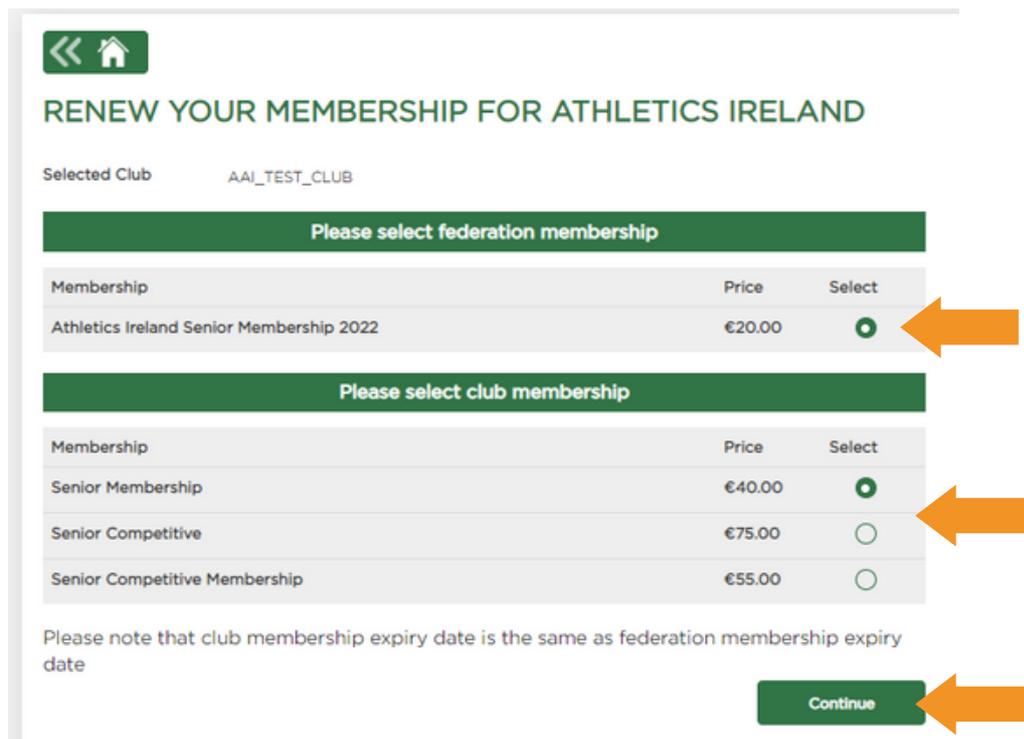
Membership Renewal

4 Select one option from both the Federation and Club Membership options and click **Continue.**

RENEW YOUR MEMBERSHIP FOR ATHLETICS IRELAND

Selected Club   AAI_TEST_CLUB

Please select federation membership		
Membership	Price	Select
Athletics Ireland Senior Membership 2022	€20.00	●

Please select club membership		
Membership	Price	Select
Senior Membership	€40.00	●
Senior Competitive	€75.00	○
Senior Competitive Membership	€55.00	○

Please note that club membership expiry date is the same as federation membership expiry date

Continue

5 Confirm/Update your personal details. Accept the Code of Conduct, Terms and Conditions and click **Save**.

Back
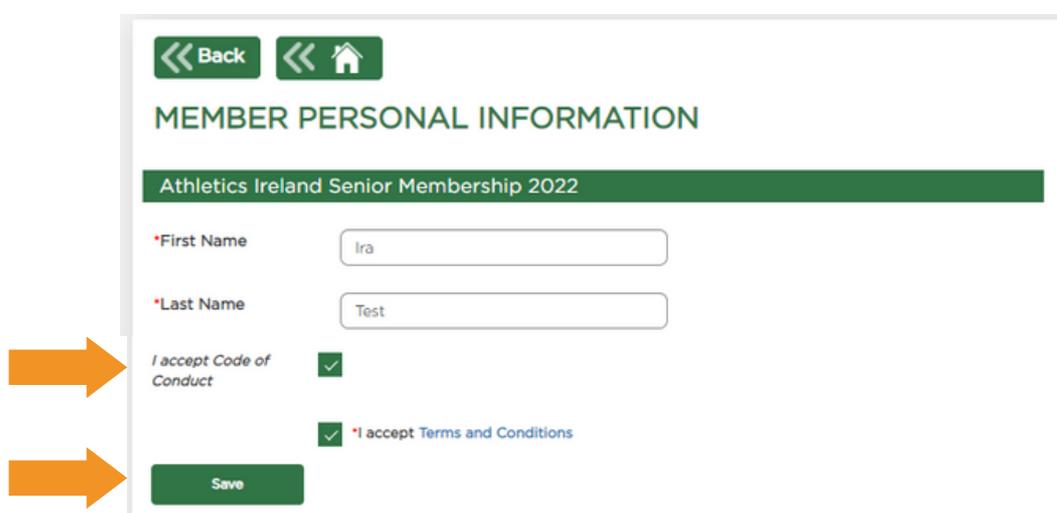
MEMBER PERSONAL INFORMATION

Athletics Ireland Senior Membership 2022

*First Name   Ira
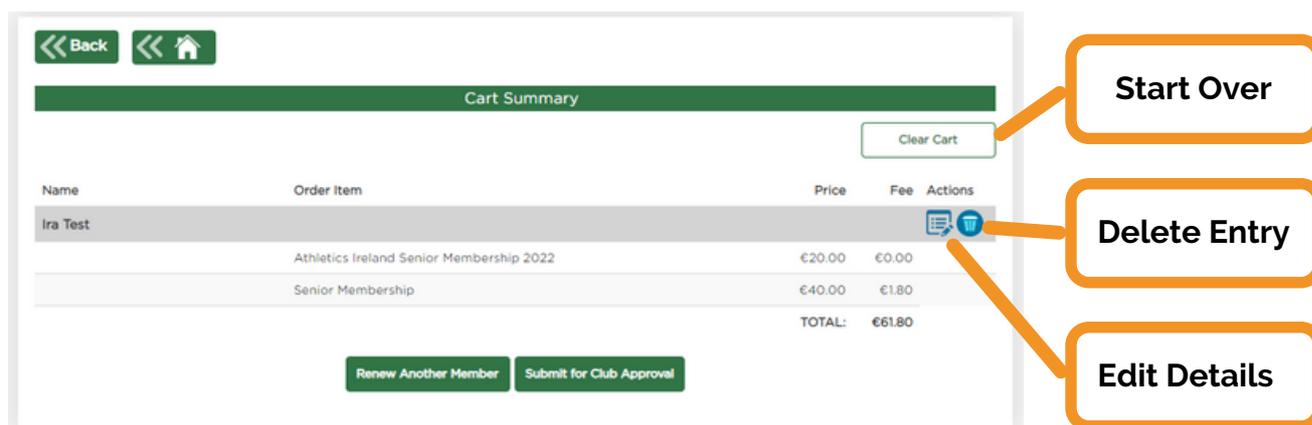
*Last Name   Test

I accept Code of Conduct   ☑

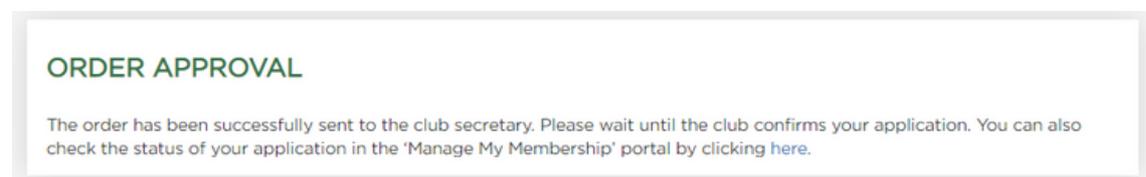☑ *I accept Terms and Conditions

Save

Membership Renewal

6 After all the required information is added for the renewal is confirmed, there is an option to add another member or submit for club approval.

Start Over

Delete Entry

Edit Details

7 A note will appear on screen to let you know that the renewal application has been sent to the club secretary.

ORDER APPROVAL

The order has been successfully sent to the club secretary. Please wait until the club confirms your application. You can also check the status of your application in the 'Manage My Membership' portal by clicking here.

8 The application can be tracked in the **Membership Application** section of your account.

Please note, renewals may not require Club Approval and will bring you straight to the payment stage. Once paid your membership will appear in the My Memberships section of your account.