



Coaching & Development Committee Terms of Reference

The following Terms of Reference shall be reviewed and determined from time to time by the Athletics Ireland Board in consultation with the Coaching & Development Committee.

ROLE

The role of the Coaching and Development Committee is to support and represent AAI members, affiliated clubs and regions with their coaching education and club development needs and contribute to the delivery of the Athletics Ireland strategic plan.

COMPOSITION/APPOINTMENT

The Coaching and Development Committee shall consist of a Chair elected at Congress who shall also be a member of the Board of Athletics Ireland. Five further members of the committee shall also be elected at Congress. Furthermore, five members shall be nominated by the Chair to the Board for ratification and appointment to the Committee. Additionally, the Juvenile Committee shall nominate a representative to the Committee and the Chair of the HP Committee shall also sit on the Coaching & Development Committee.

The President shall be an ex officio member of this principle committee.

The CEO, Director of Coaching and Director of Development all have a standing invitation to attend all meetings unless otherwise advised by the Chair.

PRIMARY RESPONSIBILITIES

- Oversee the coach education and club development support for Athletics Ireland clubs & members.
- Support Athletics Ireland committees with input and consultation as required
- Assist in the development and refinement of principles, concepts and strategies that will strengthen the coach development system.
- Assist in the design of comprehensive coaching education and club development programs, together with policies to govern their operation.
- Revise and update coaching and development materials as required.
- Assist in the development of coach and development related input during Athletics Ireland strategic planning process.
- As required, recruit and organize volunteers to assist in the development and implementation of coach development initiatives and projects.
- Organize and coordinate, from time to time, regional and national coaching events.

- Work with the Director of Coaching and Development as appropriate.
- Assist in the development of annual operational plans and budgets for coach and development programs and be accountable for their delivery.

PROCEDURES

The Committee shall meet at least four times per year. The Committee shall report regularly to the Board and make whatever recommendations it deems appropriate to the Board. Committee members are entitled to receive the agreed AAI approved mileage rate for all business-related travel during their time in office. Accommodation expenses must be approved in advance through the Athletics Ireland office. The Board's Annual Report will include a section outlining the role and activities taken by the Committee to fulfil its actions during the year.