

Juvenile Committee Terms of Reference

The following Terms of Reference shall be reviewed and determined from time to time by the Athletics Ireland Board in consultation with the Juvenile Committee.

ROLE

The role of the Juvenile Committee is to organise and deliver the juvenile National Championships for Athletics Ireland and support and represent its juvenile members, their affiliated clubs and regions with their involvement in athletics and contribute to the delivery of the Athletics Ireland strategic plan.

COMPOSITION/APPOINTMENT

The Juvenile Committee shall consist of a Chair elected at Congress who shall also be a member of the Board of Athletics Ireland. Five further members of the committee shall also be elected at Congress. Furthermore, one member shall be nominated by the Chair to the Board for ratification and appointment to the Committee with four provincial representatives also appointed to the committee. The Athletics Ireland National Children's Officer will be a non-voting member of the committee.

The President shall be an ex officio member of this principle committee.

The CEO and Director of Competition both have a standing invitation to attend all meetings unless otherwise advised by the Chair.

PRIMARY RESPONSIBILITIES

- Oversee the Juvenile National Championships for Athletics Ireland clubs & members.
- Support Athletics Ireland committees with input and consultation as required.
- Oversee in the development and refinement of principles, concepts and strategies that will strengthen the development of juvenile athletics.
- Revise and update Juvenile competition materials as required.
- Oversee the development of Juvenile athletics related input during Athletics Ireland strategic planning process.
- As required, recruit and organize volunteers to assist in the development and implementation of Juvenile National Championships.
- Oversee the implementation of the Athletics Ireland Child Safeguarding Plan and maintain awareness and understanding of child protection matters.
- Work with the Director of Competitions and the National Children's Officer as appropriate.
- Oversee the development of annual operational plans and budgets for juvenile competitions and be accountable for their delivery.

PROCEDURES

The Committee shall meet at least four times per year. The Committee shall report regularly to the Board and make whatever recommendations it deems appropriate to the Board. Committee members are entitled to receive the approved AAI mileage rate for all business-related travel during their time in office. Accommodation expenses must be approved in advance through the Athletics Ireland office. The Board's Annual Report will include a section outlining the role and activities taken by the Committee to fulfil its actions during the year.