



## **Competition Commission Terms of Reference**

<b><i>Version</i></b>	<b><i>Date Board Approved</i></b>	<b><i>Author</i></b>	<b><i>Changes</i></b>
1.0	18 <sup>th</sup> March 2025	Governance Committee	New TOR following decision of EGM

The following Terms of Reference shall be reviewed and determined from time to time by the Athletics Ireland Board in consultation with the Competition Commission.

## **ROLE**

- The role of the Competition Commission is to assist and provide advice to the Board in fulfilling its responsibilities to members and stakeholders in the delivery of the competition programme.
- Facilitate and promote the dissemination of information and best practice on competition matters to the Committees of the Commission.
- To act as a forum in which matters relevant to the delivery of competition are discussed, shared and recommendations made to Board and its committees and Executive.
- To communicate with the Board and Executive as appropriate
- Ensure through regular review, that the activity of this Commission remains in line with the Mission, Vision, and Strategy of Athletics Ireland.

## **COMPOSITION/APPOINTMENT**

The Competition Commission which shall consist of a Chair elected at Congress and seven (7) individuals to include the following -

- Chair Senior Competition (Elected at Congress)
- Nominee from Senior Competition Committee (Nominated by the Snr Comp Comm.)
- Chair Juvenile Competition (Elected at Congress)
- Nominee from Juvenile Competition Committee (Nominated by the Juvenile Competition Committee.)
- Chair Technical Committee (Nominated by the Board)
- Schools Nominee (Nominated by the Schools Association ISAA)
- Universities Nominee (Nominated by the Universities IUAA)

The President shall be an ex officio member of this principal committee.

The CEO and Director of Competitions both have a standing invitation to attend all meetings unless otherwise advised by the Chair.

The Commission shall aspire to achieve 40% gender balance in its composition. Representatives of the Senior and Juvenile Committees should be one male and one female from each committee.

## **PRIMARY RESPONSIBILITIES**

- Foster co-operation between the Executive, the Board, and the Competition Committees.
- Oversee the development of competition related input during AI strategic planning process.
- Oversee the development and refinement of principles, concepts and strategies that will strengthen the AI competitions.
- Review and evaluate the effectiveness of our competitions relative to long term athlete development.
- Advise the Board on appropriate competition structures in consultation with member committees
- Coordinate and maintain the Athletics Fixture Calendar.
- Work with the Director of Competitions as appropriate.
- Advise on the recruitment of volunteers to assist in the development and implementation of National Championships and related competitions as required.
- Agree policy to ensure that there is consistency in delivering the event programme across AAI, ISAA and IUAA organised events.
- Liaise with All regions including ANI as appropriate.
- Oversee the Overall Competition Department Budget and the allocation to relevant committees their budget which they will be accountable for.
- Central point for Competition Related programmes and inclusion programmes

## **PROCEDURES**

The Commission shall meet at least four times per year.

The Commission shall report regularly to the Board and make whatever recommendations it deems appropriate to the Board.

Commission members are entitled to receive the approved AAI mileage rate for all business-related travel during their time in office. Accommodation expenses must be

approved in advance through the Athletics Ireland office.

The Board's Annual Report will include a section outlining the role and activities taken by the Commission to fulfil its actions during the year.