



## **Senior Competition Committee Terms of Reference**

<b><i>Version</i></b>	<b><i>Date Board Approved</i></b>	<b><i>Author</i></b>	<b><i>Changes</i></b>
1.0	24 <sup>th</sup> February 2020	CEO	New Version
1.2		Chair of Competition / Governance Committee	General review and tidy. Gender balance in composition and update of primary responsibilities.
1.3	18 <sup>th</sup> March 2025	Competition Committee	Reviewing pre-congress new Commission changes

The following Terms of Reference shall be reviewed and determined from time to time by the Athletics Ireland Board in consultation with the Senior Competition Committee.

## **ROLE**

The role of the Senior Competition Committee is to deliver U20, U23, Senior & Master National Championships and related competitions for AAI members, affiliated clubs and support the regions with their competition needs and contribute to the delivery of the Athletics Ireland strategic plan.

## **COMPOSITION/APPOINTMENT**

The Senior Competition Committee shall consist of a Chair elected at Congress who shall also be a member of the Competition Commission of Athletics Ireland. Five further members of the committee shall also be elected at Congress. Furthermore, one member shall be nominated by the Chair and appointed by the Board to the Committee along with four provincial representatives nominated by their respective provinces.

The President shall be an ex officio member of this principal committee.

One other member from the Competition Committee will be appointed To the Commission by the committee taking into consideration the gender requirements.

The CEO and Director of Competition both have a standing invitation to attend all meetings unless otherwise advised by the Chair.

The committee shall aspire to achieve 40% gender balance in its composition through the elected process. (E.G. Chair – Male, 2 Male & 3 Female, regions don't count)

## **PRIMARY RESPONSIBILITIES**

- Oversee the delivery all related matters for National Championships for Athletics Ireland clubs & members.
- Committee shall advise the Competition Commission on appropriate Senior competition structures.
- Support Athletics Ireland with input and consultation as required.

- Support the development and refinement of principles, concepts and strategies that will strengthen the Athletics Ireland competitions.
- Revise and update competition documentation as required.
- Contribute to the development of senior competition related input during Athletics Ireland strategic planning process.
- As required, recruit and organize volunteers to assist in the development and implementation of National Championships and related competitions in consultation with the technical committee.
- Collaborate with the Director of Competitions (executive) as appropriate.
- Oversee in the development of annual operational plans, Business Plan, and budgets for senior competitions and be accountable for its delivery.
  - Coordinate, Advise and maintain the ideal dates for National Senior Athletics Fixtures
- Ensure through regular review, that the activity of the committee remain in line with the Mission, Vision, Strategy and Values of Athletics Ireland.
- Select Official of the Year
- Regrading XC Athletes and XC Teams

## **PROCEDURES**

The Committee shall meet at least six times per year. The Committee shall report regularly to the Board through the Competition Commission and make whatever recommendations it deems appropriate. Committee members are entitled to receive the approved AAI mileage rate for all business-related travel during their time in office. Accommodation expenses must be approved in advance through the Athletics Ireland office.

The Board's Annual Report will include a section outlining the role and activities taken by the Committee to fulfil its actions during the year.