



Technical Committee

Terms of Reference

| <i>Version</i> | <i>Date Board Approved</i> | <i>Author</i> | <i>Changes</i> |
|-----------------------|-----------------------------------|---|--|
| 1.0 | 24 th February 2020 | CEO | New Version |
| 1.2 | | Chair of Technical / Governance Committee | General review and tidy. Gender balance in composition and update of primary responsibilities. |
| 1.3 | 18 th March 2025 | Chair of Technical / Governance Committee | Tidy up and amendments for new Competition Commission coming in effect following the decision at EGM |

The following Terms of Reference shall be reviewed and determined from time to time by the Athletics Ireland Board in consultation with the Technical Committee.

ROLE

The technical committee will work with both the competition committee and juvenile committee to ensure all national events have adequate officials and competition equipment. The committee will oversee statistics and records for the organisation.

Composition/Appointment

The Technical Committee shall comprise of 11 members; 8 members appointed by the Board at its first meeting following Congress, the chair of the competition committee, the chair of the juvenile committee and a sitting international technical official/world referee. The representative of the Senior Competition and Juvenile Committees shall be ex officio members of the Committee.

The Board shall nominate one of the members as Chair.

The Committee shall have power to co opt expertise.

The committee shall aspire to achieve 40% gender balance in its composition.

Primary Responsibilities

The Committee shall have responsibility for the following:

- Training and certification of competition officials (including racewalking and road course measurement)
 - Work with Juvenile / Senior Competition Committee for selection of officials going forward to National Official Panel,
- Competition equipment (including electronic timekeeping, wind gauges, false start detection, EDM, countdown clocks and related peripheral
 - Liaise with the executive in requesting Grants Liaise with the executive regarding purchasing New Equipment
- Selection of Candidates for International Evaluations

- The Committee shall also have responsibility for the following in the area of Statistics and Records:
 - Setting criteria and standards for the acceptance of records/statistics
 - Updating national records
 - Production of annual ranking lists
 - Updating all-time ranking lists
 - Providing statistical support to the selectors
 - Providing statistical support as required to other committees
 - Providing statistical support to the webmaster
 - Other project work as identified by the Board

Procedures

- The Committee shall meet at least 3 times annually. The Committee shall report regularly to the Board and make whatever recommendations it deems appropriate to the Board.
- The Committee shall appoint a Secretary at its first meeting.
- The Committee shall liaise, as appropriately, with all other principal committees including ISAA and IUAA.
- Committee members are entitled to receive the approved AAI mileage rate for all business-related travel during their time in office. Accommodation expenses must be approved in advance through the Athletics Ireland office.
- The Board's Annual Report will include a section outlining the role and activities taken by this Committee to fulfil its actions during the year.
- Ensure through regular review, that the activity of the committee remain in line with the Mission, Vision, Strategy and Values of Athletics Ireland.
- Oversee and consider Operational plans and Budgets. Be accountable for their delivery.

- Look for Best practice in other comparative organisations, regions and compare this to the current strategy.
- Seek to promote Athletics through modern media platforms.