



## **High Performance Committee Terms of Reference**

<b><i>Version</i></b>	<b><i>Date Board Approved</i></b>	<b><i>Author</i></b>	<b><i>Changes</i></b>
1.0	24 <sup>th</sup> February 2020	CEO	New Version
1.2	February 2024	Chair of High Performance / Governance Committee	General review and tidy. Gender balance in composition and update of primary responsibilities.

The following Terms of Reference shall be reviewed and determined from time to time by the Athletics Ireland Board in consultation with the High-Performance Committee.

## **ROLE**

The High-Performance Committee will assist the High-Performance Director in formulating HP policy and in ensuring its clear communication to all our internal and external stakeholders and other relevant bodies. The Committee will ensure that a High-Performance strategy for the Olympic cycle and beyond is formulated. It will support the High-Performance Director and the appointed coaches in the implementation of the agreed strategies.

## **COMPOSITION/APPOINTMENT**

The High-Performance Committee shall consist of a Chair, elected at Congress, who shall also be a member of the Board of Athletics Ireland and six (6) individuals; three (3) of whom shall be elected at Congress and three (3), one of whom shall be the Chair of the Athletes Commission, and at least one of whom shall be an independent high performance expert, shall be appointed by the Board. Additionally, the Chair of the Coaching and Development Committee shall sit on the High-Performance Committee.

The President shall be an ex officio member of this principal committee.

The CEO and High-Performance Director both have a standing invitation to attend all meetings unless otherwise advised by the Chair.

The committee shall aspire to achieve 40% gender balance in its composition.

## **PRIMARY RESPONSIBILITIES**

- Oversee the High-Performance strategy for Athletics Ireland.
- Support Athletics Ireland committees with input and consultation as required.
- Assist in the development and refinement of principles, concepts and strategies that will strengthen the High-Performance system.
- Assist in the design of comprehensive performance development and carding programs, together with policies to govern their operation.
- Work with the High-Performance Director as appropriate.
- Assist in the development of annual operational plans and budgets for high performance programs and be accountable for their delivery.
- Ensure through regular review, that the activity of the committee remain in line with the

- Mission, Vision, Strategy and Values of Athletics Ireland.
- Oversee and consider Operational plans and Budgets. Be accountable for their delivery.
- Look for Best practice in other comparative organisations, regions and compare this to the current strategy.
- Seek to promote Athletics through modern media platforms.

## **PROCEDURES**

The Committee shall meet at least four times per year. The Committee shall report regularly to the Board and make whatever recommendations it deems appropriate to the Board. Committee members are entitled to receive the approved AAI mileage rate for all business-related travel during their time in office. Accommodation expenses must be approved in advance through the Athletics Ireland office.

The Board's Annual Report will include a section outlining the role and activities taken by the Committee to fulfil its actions during the year.